



**Jo Richardson Community School**  
**TEACHER ASSESSED GRADES - SUMMER 2021**  
**STUDENT REQUEST FOR A STAGE ONE CENTRE REVIEW**

Please complete this form if you would like the school to carry out a Stage One review of one or more of your Teacher Assessed Grades.

Please send this form to the following email addresses:

1. [grmsith@jorichardson.org.uk](mailto:grmsith@jorichardson.org.uk)
2. [kevans@jorichardson.org.uk](mailto:kevans@jorichardson.org.uk)
3. [jwhitehead@jorichardson.org.uk](mailto:jwhitehead@jorichardson.org.uk)

Please submit this form by **16 August 2021 for priority appeals** and **3 September 2021 for non-priority appeals**.

Please read the policy on '**Arrangements for Appealing Examination Results in Summer 2021**', which can be found on the JRCS school website, for further information about the appeals process.

Student's full name	
Candidate number – if known	
Centre number	12112
Student's year group	
Student's class teacher	
Name of parent / carer if you are making this request on behalf of a student	
Please provide an email address so that we can contact you about the review	
Please provide telephone number in case we need to contact you about the review	
Qualification title e.g. AQA GCSE English Language for the subject(s) where you wish to request a review	
Student's class teacher	
List the Teacher Assessed Grade and subjects(s) which you wish the school to review	
Is this a priority appeal? (The JCQ guidance says that priority appeals are for students applying to higher education who did not attain their firm choice and wish to appeal an A level or other Level 3 qualification result.) If yes, please provide your UCAS personal ID.	



### Grounds for centre review

Please tick one or both of the options if they apply to your request. If you don't think either apply, your centre will still conduct a review for administrative and procedural errors so the awarding organisation can be certain that your grade is as the centre intended.

**Administrative error by the centre e.g. the wrong grade/mark was recorded against an item of evidence**

☐

**Procedural error by the centre e.g. a reasonable adjustment / access arrangement was not provided for an eligible student**

☐

### Supporting evidence

Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade

**Please tell us if you have any other information that you would like us to consider as part of your request for a centre review**



## STUDENT DECLARATION

I confirm that I am requesting a centre review for the qualification(s) named above and that I have read and understood the information provided in the 'Important information for students' document found on the JRCS school website. In submitting this review, I am aware that:

- the outcome of the review may result in my grade remaining the **same**, being **lowered** or **raised**; and
- the next stage (Stage Two, the appeal to awarding organisation) may only be requested once the centre review (Stage One) has been requested and concluded.

PRINT NAME	
SIGNED	
DATE	

Please also complete the following declaration if your parent / carer is dealing with your request on your behalf:

I confirm that I give my consent for my parent / carer identified in this form to request a Stage One centre review on my behalf. I understand that this will involve the School sharing my personal data with my parent / carer to the extent that it is necessary for the School to respond to this request and I give my consent for the School to do so:

PRINT NAME	
DATE	

### Privacy notice:

The personal data provided in this form and generated through the course of any review or appeals will be used for the purposes of considering your request and may be shared with external exam boards, the JCQ and / or Ofqual to the extent that it is necessary to do so as part of this process. Please see the School's privacy notice on our website for further information.