

My Child At School [MCAS]

Parental set up guide



Note: If you have any issues logging into your account, please contact the school directly

How to Access MCAS

To login to the **MCAS Parent Portal** you will need to use the **Invitation Code** you have received from us. If you do not have an **Invitation Code** please contact the school for one, as you will **NOT** be able to access the **Parent Portal** without one.

From within your web browser type www.mychildatschool.com this will open the login page.

The image displays two side-by-side screenshots of the MyChildAtSchool.com parent portal interface. The left screenshot shows the 'PARENT LOGIN' page. It features the MyChildAtSchool.com logo at the top, followed by a blue header with the text 'PARENT LOGIN'. Below this are three input fields: 'Your School ID' with a keypad icon, 'Your User Name' with a person icon, and 'Password' with a lock icon. There is a checkbox labeled 'Remember School ID and Username' which is checked. Below the checkbox are two links: 'Forgotten Login Details?' and 'Redeem Invitation Code?'. A large blue 'Login' button is at the bottom. At the very bottom, it says 'v5.2019.7195.22715 Powered by Bromcom'. The right screenshot shows the 'REDEEM YOUR INVITATION CODE' page. It also features the MyChildAtSchool.com logo and a blue header with the text 'REDEEM YOUR INVITATION CODE'. Below this are three input fields: 'School ID' with a keypad icon, 'Username' with a person icon, and 'Invitation Code' with an envelope icon. There is a reCAPTCHA box with the text 'I'm not a robot' and a 'reCAPTCHA Privacy - Terms' link. A large blue 'Redeem Code' button is at the bottom. At the very bottom, there is a 'Back to Login' link.

Click on the **Redeem Invitation Code?** link and enter your **School ID**, **Username** and the **Invitation Code**, which will be a unique 10 character alphanumeric code, [which can only be used once to setup the **Account**], tick the **I'm not a robot** box and click on the **Redeem Code** button.

You will then be asked to **Setup** your **Details**, enter the required information to setup the **Login Details** and click on the **Save Account Details** button, a message will be displayed that the new **Login** setup has been successful and you will be returned to the **Login** page.

my child at school.com

SETUP YOUR ACCOUNT DETAILS

Miss A Andrews

Email

Confirm Email

Password

Confirm Password

Select a security question and then type your answer.

What was your childhood nickname?

Security Answer

Confirm Security Answer

Save Account Details

Back to Login

An e-mail will also be sent to the e-mail address entered asking for the **Login** information to be verified, if this is not verified then you will not be able to **Recover Account Details** or change the **Password** in the future.

Dear MyChildAtSchool user,

Thank you for setting up your username and password retrieval details.

Security Question:
What was the name of your first pet?

Answer:
S****

Please click [Here](#) to validate this information – If you do not validate the details provided you will not be able to retrieve a forgotten username or password on-line.

A pop-up reminder will appear every time you log into MyChildatSchool until you validate these details.

Please do not reply to this email as it is automatically generated.

Kind Regards
MyChildAtSchool.com

You will now be able to **Login** using your new **Login Details**.

Please enable push notifications to ensure you are always fully up to date with what is happening in JRCS

